

MSU Environmental Health & Safety (EHS)

Safer Sharps Devices Annual Review Form

Department: Chemistry Clinic (if applicable): _____
Address: Rm 333 / 426 Date: 03/18/2016
Supervisor or PI: Xuefei Huang Telephone #: _____

All sharps that are being used where there is exposure to blood or OPIM must be reviewed on an annual basis. During your annual review of devices, you must inquire about new or prospective safer options.

The purpose of this form is to document:

1. Annual consideration of new safer sharps devices;
2. To determine which sharps devices are currently in use;
3. To document the criteria used in the selection of the safer sharps device in use.

Please complete the table on page 2 of this form by filling out the appropriate information on each of the sharp devices that you are using. This includes all scalpels, syringes with needles, IV's with needles attached, capillary tubes, and lancets.

For assistance in your annual review of safety sharps, the following website may be helpful:

www.healthsystem.virginia.edu/internet/epinet/safetydevice.cfm
(The International Healthcare Worker Safety Center at the University of Virginia Health System)

Keep this form with your departmental records

MSU Environmental Health & Safety (EHS)
 Safer Sharps Devices Annual Review Form

SHARPS CURRENTLY IN USE

Name of Sharp	Manufacturer	Size(s) in Use	Is it a Safety Sharp? (Yes or No)	Are there evaluation forms on file for this device?	If not using a safety device, state the reason
<i>Surgical blade.</i>					
<i>needle</i>					
<i>plastic pipet.</i>					

In accordance with the MIOSHA Bloodborne Infectious Diseases Standard, I certify that I have reviewed the new commercially available safer sharps and considered evaluation and use. I will evaluate new devices per MSU's Bloodborne Pathogens Exposure Control Plan and keep all evaluation forms with department records.

 Supervisor Signature/Date

MSU Environmental Health and Safety Safer Sharps Device Evaluation Form

Evaluator's Name: Shuyao Lang Job Title: Graduate student
 Department: Chemistry Date: 3/18/16
 Supervisor's Name: Xuefei Huang Telephone #: 517-775-7836

Name of Device: 10 ml plastic ~~pipette~~ pipette.
 Name of Manufacturer: N/A
 Applications of device: transfer liquid
 Number of times used: once a week

Keep this form with your departmental records.

Please circle the most appropriate answer for each question. A rating of one (1) indicates the highest level of agreement with the statement, five (5) the lowest. Not applicable (N/A) may be used if the question does not apply to this product.

Please explain all problems with the device in the comments section.

Agree....Disagree

- | | | |
|--|-------------------|------------|
| 1. The safety feature can be activated using a one-handed technique. | 1 2 3 4 5 | <u>N/A</u> |
| 2. The user's hands remain behind the needle/sharp until activation of the safety mechanism is complete. | <u>1/2</u> 3 4 5 | N/A |
| 3. The safety feature does not interfere with normal use of this product. | <u>1/2</u> 3 4 5 | N/A |
| 4. Use of this product requires you to use the safety feature. | 1 2 <u>3/4</u> 5 | N/A |
| 5. A clear and unmistakable change (either audible or visible) occurs when the safety feature is activated. | 1 2 3 4 <u>5/</u> | N/A |
| 6. The device is easy to handle while wearing gloves. | 1 2 <u>3/4</u> 5 | N/A |
| 7. The device is easy to handle when wet. | 1 <u>2/3</u> 4 5 | N/A |
| 8. This device does not require more time to use than a non-safety device. | 1 <u>2/3</u> 4 5 | N/A |
| 9. The safety feature operates reliably. | <u>1/2</u> 3 4 5 | N/A |
| 10. The exposed sharp is blunted or covered after use and prior to disposal. | 1 2 <u>3/4</u> 5 | N/A |
| 11. The safety feature works well with a wide variety of hand sizes and with a left-handed person as easily as with a right-handed person. | 1 <u>2/3</u> 4 5 | N/A |

MSU Environmental Health and Safety

Safer Sharps Device Evaluation Form

Evaluator's Name: Xuanjun Lu Job Title: post doc.

Department: Chemistry Date: 03/18/2016

Supervisor's Name: Xuefei Huang Telephone #: 515-517-1598

Name of Device: 10 mL plastic pipette

Name of Manufacturer: _____

Applications of device: transferring materials

Number of times used: _____

Keep this form with your departmental records.

Please circle the most appropriate answer for each question. A rating of one (1) indicates the highest level of agreement with the statement, five (5) the lowest. Not applicable (N/A) may be used if the question does not apply to this product.

Please explain all problems with the device in the comments section.

Agree....Disagree

- | | | |
|--|------------------|-----|
| 1. The safety feature can be activated using a one-handed technique. | 1 2 3 4 5 | N/A |
| 2. The user's hands remain behind the needle/sharp until activation of the safety mechanism is complete. | 1 <u>2</u> 3 4 5 | N/A |
| 3. The safety feature does not interfere with normal use of this product. | 1 <u>2</u> 3 4 5 | N/A |
| 4. Use of this product requires you to use the safety feature. | 1 2 3 4 5 | N/A |
| 5. A clear and unmistakable change (either audible or visible) occurs when the safety feature is activated. | 1 <u>2</u> 3 4 5 | N/A |
| 6. The device is easy to handle while wearing gloves. | 1 <u>2</u> 3 4 5 | N/A |
| 7. The device is easy to handle when wet. | 1 2 3 4 5 | N/A |
| 8. This device does not require more time to use than a non-safety device. | 1 <u>2</u> 3 4 5 | N/A |
| 9. The safety feature operates reliably. | 1 <u>2</u> 3 4 5 | N/A |
| 10. The exposed sharp is blunted or covered after use and prior to disposal. | 1 2 3 4 5 | N/A |
| 11. The safety feature works well with a wide variety of hand sizes and with a left-handed person as easily as with a right-handed person. | 1 2 3 4 5 | N/A |

MSU Environmental Health and Safety Safer Sharps Device Evaluation Form

Evaluator's Name: Seyedmehdi Hossaini^{Nasr} Job Title: PhD student
 Department: Chemistry Date: March 17 2016
 Supervisor's Name: Xuefei Huang Telephone #: _____
 Name of Device: 10 ml plastic pippette
 Name of Manufacturer: N/A
 Applications of device: transferring mediums
 Number of times used: once

Keep this form with your departmental records.

Please circle the most appropriate answer for each question. A rating of one (1) indicates the highest level of agreement with the statement, five (5) the lowest. Not applicable (N/A) may be used if the question does not apply to this product.

Please explain all problems with the device in the comments section.

Agree...Disagree

- | | |
|--|-----------------|
| 1. The safety feature can be activated using a one-handed technique. | (1) 2 3 4 5 N/A |
| 2. The user's hands remain behind the needle/sharp until activation of the safety mechanism is complete. | 1 2 3 4 5 (N/A) |
| 3. The safety feature does not interfere with normal use of this product. | (1) 2 3 4 5 N/A |
| 4. Use of this product requires you to use the safety feature. | 1 2 3 4 5 (N/A) |
| 5. A clear and unmistakable change (either audible or visible) occurs when the safety feature is activated. | 1 2 3 4 5 (N/A) |
| 6. The device is easy to handle while wearing gloves. | (1) 2 3 4 5 N/A |
| 7. The device is easy to handle when wet. | (1) 2 3 4 5 N/A |
| 8. This device does not require more time to use than a non-safety device. | 1 (2) 3 4 5 N/A |
| 9. The safety feature operates reliably. | 1 (2) 3 4 5 N/A |
| 10. The exposed sharp is blunted or covered after use and prior to disposal. | 1 2 3 4 5 (N/A) |
| 11. The safety feature works well with a wide variety of hand sizes and with a left-handed person as easily as with a right-handed person. | (1) 2 3 4 5 N/A |

MSU Environmental Health and Safety Safer Sharps Device Evaluation Form

Evaluator's Name: Suttipun Sungsuwan Job Title: Graduate student

Department: Chemistry Date: 03/18/2016

Supervisor's Name: Xuefei Huang Telephone #: _____

Name of Device: Surgical blade, needle, plastic pipet.

Name of Manufacturer: _____

Applications of device: cell culture.

Number of times used: NA.

Keep this form with your departmental records.

Please circle the most appropriate answer for each question. A rating of one (1) indicates the highest level of agreement with the statement, five (5) the lowest. Not applicable (N/A) may be used if the question does not apply to this product.

Please explain all problems with the device in the comments section.

Agree....Disagree

- | | |
|--|-----------------|
| 1. The safety feature can be activated using a one-handed technique. | 1 (2) 3 4 5 N/A |
| 2. The user's hands remain behind the needle/sharp until activation of the safety mechanism is complete. | 1 (2) 3 4 5 N/A |
| 3. The safety feature does not interfere with normal use of this product. | 1 (2) 3 4 5 N/A |
| 4. Use of this product requires you to use the safety feature. | 1 (2) 3 4 5 N/A |
| 5. A clear and unmistakable change (either audible or visible) occurs when the safety feature is activated. | 1 (2) 3 4 5 N/A |
| 6. The device is easy to handle while wearing gloves. | 1 (2) 3 4 5 N/A |
| 7. The device is easy to handle when wet. | 1 (2) 3 4 5 N/A |
| 8. This device does not require more time to use than a non-safety device. | 1 (2) 3 4 5 N/A |
| 9. The safety feature operates reliably. | 1 (2) 3 4 5 N/A |
| 10. The exposed sharp is blunted or covered after use and prior to disposal. | 1 (2) 3 4 5 N/A |
| 11. The safety feature works well with a wide variety of hand sizes and with a left-handed person as easily as with a right-handed person. | 1 (2) 3 4 5 N/A |

Required on-site training	Required for:			
	Chemical	Biological	Bloodborne	Complete
Location and Review of Safety Protocol Guides				
Emergency Contacts	X	X	X	X
Chemical Hygiene Plan	X	X	X	X
MSDS	X	X	X	X
Hazardous Waste Guide	X	X	X	X
Standard Operating Procedures (task specific)	X	X	X	X
Emergency Response Procedures	X	X	X	X
Biological Safety Manual		X	X	N/A
Biohazardous Waste Plan		X	X	N/A
Exposure Incident Response Procedure		X	X	N/A
Exposure Control Plan			X	N/A
Source Protocol			X	N/A
Inventory, Storage, Labeling, and Proper Use of:				
Chemical Storage	X	X	X	X
Hazardous Chemicals	X	X	X	X
Biohazardous Materials		X	X	N/A
Location, Proper Use, and Maintenance of:				
Personal Protective Equipment	X	X	X	X
Emergency Eyewash/Shower	X	X	X	X
Fume Hood	X	X	X	X
Compressed Gasses	X	X	X	X
Chemical Spill Kit	X	X	X	X
Biological Spill Kit		X	X	N/A
Biosafety Cabinet		X	X	N/A
Laminar Flow Hood		X	X	N/A
Autoclaves		X	X	N/A
Disinfectants		X	X	N/A
Safer Sharps			X	N/A
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	X
Glass Waste	X	X	X	X
Solid Waste	X	X	X	X
Liquid Waste	X	X	X	X
Waste Tags	X	X	X	X
90 day Disposal	X	X	X	X
Transport	X	X	X	X
Treatment		X	X	N/A
Security				
Laboratory Security	X	X	X	X
Inventory	X	X	X	X

- Emergency Contacts - Same as posted on door signs
- Chemical Hygiene Plan - Online or hard copy in lab and present upon inspection
- MSDS - know location and present upon inspection
- Hazardous Waste Guide - Online or hard copy in lab and present upon inspection
- Standard Operating Procedures - Online or hard copy in lab and present upon inspection
- Emergency Response Procedures - Post in prominent place in lab or near phone
- Biological Safety Manual - Hard copy in lab and present upon inspection
- Biohazardous Waste Plan - Hard copy in lab and present upon inspection
- Exposure Incident Response Procedure - Post in prominent place
- Exposure Control Plan - Hard copy in lab and present upon inspection
- Source Protocol - Hard copy in lab and present upon inspection
- Chemical Storage - Know what types are stored where and how to label
- Hazardous Chemicals - Know what types are stored where and how to label
- Biohazardous Materials - Know what types are stored where and how to label
- Personnel Protective Equipment - know what types, when to use, and how to maintain them
- Emergency Eyewash/Shower - Know location and maintenance
- Fume Hood - Know when and how to use
- Compressed Gasses - Know how and when to use
- Chemical Spill Kit - Location and maintenance
- Biological Spill Kit - Location and maintenance
- Biosafety Cabinet/Laminar Flow Hood - Location, use and maintenance including certification
- Autoclaves - Location, use and maintenance including certification
- Disinfectants - Location, use, concentration, MSDS, expiration and disposal
- Safer Sharps - Use, annual review, and evaluation
- Sharps/Glass/Solid/Liquid Waste - Location, labeling, use and disposal of container
- Waste Tags - Use
- 90 day Disposal - which wastes fall under this law
- Transport - secondary container use
- Treatment - how to treat each type of waste
- Laboratory Security - Aware of security plan for MSU, department policies, and lab policy
- Inventory - Online or hard copy of hazardous/biohazardous material, present upon inspection

HAO LI

(Print Employee's/Student Name)

[Handwritten Signature] Mar 18th

(Manager/Precept/Trainer signature - Date)

(Faculty/Student/Employee Signature - Date)

I certify that the site-specific training items were reviewed and understood as required by the MSU EHS.

(This must be completed and signed at each facility the student or employee is working in)

2016

Required on-site training	Required for:			
	Chemical	Biological	Bloodborne	Complete
Location and Review of Safety Protocol Guides				
Emergency Contacts	X	X	X	X
Chemical Hygiene Plan	X	X	X	X
MSDS	X	X	X	X
Hazardous Waste Guide	X	X	X	X
Standard Operating Procedures (task specific)	X	X	X	X
Emergency Response Procedures	X	X	X	X
Biological Safety Manual		X	X	X
Biohazardous Waste Plan		X	X	X
Exposure Incident Response Procedure		X	X	X
Exposure Control Plan			X	X
Source Protocol			X	X
Inventory, Storage, Labeling, and Proper Use of:				
Chemical Storage	X	X	X	X
Hazardous Chemicals	X	X	X	X
Biohazardous Materials		X	X	X
Location, Proper Use, and Maintenance of:				
Personal Protective Equipment	X	X	X	X
Emergency Eyewash/Shower	X	X	X	X
Fume Hood	X	X	X	X
Compressed Gasses	X	X	X	X
Chemical Spill Kit	X	X	X	X
Biological Spill Kit		X	X	X
Biosafety Cabinet		X	X	X
Laminar Flow Hood		X	X	X
Autoclaves		X	X	X
Disinfectants		X	X	X
Safer Sharps			X	X
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	X
Glass Waste	X	X	X	X
Solid Waste	X	X	X	X
Liquid Waste	X	X	X	X
Waste Tags	X	X	X	X
90 day Disposal	X	X	X	X
Transport	X	X	X	X
Treatment		X	X	X
Security				
Laboratory Security	X	X	X	X
Inventory	X	X	X	X

- Emergency Contacts - Same as posted on door signs
- Chemical Hygiene Plan - Online or hard copy in lab and present upon inspection
- MSDS - know location and present upon inspection
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- Standard Operating Procedures - Online or hard copy in lab and present upon inspection
- Emergency Response Procedures - Post in prominent place in lab or near phone
- Biological Safety Manual - Hard copy in lab and present upon inspection
- Biohazardous Waste Plan - Hard copy in lab and present upon inspection
- Exposure Incident Response Procedure - Post in prominent place
- Exposure Control Plan - Hard copy in lab and present upon inspection
- Source Protocol - Hard copy in lab and present upon inspection
- Chemical Storage - Know what types are stored where and how to label
- Hazardous Chemicals - Know what types are stored where and how to label
- Biohazardous Materials - Know what types are stored where and how to label
- Personnel Protective Equipment - know what types, when to use, and how to maintain them
- Emergency Eyewash/Shower - Know location and maintenance
- Fume Hood - Know when and how to use
- Compressed Gasses - Know how and when to use
- Chemical Spill Kit - Location and maintenance
- Biological Spill Kit - Location and maintenance
- Biosafety Cabinet/Laminar Flow Hood - Location, use and maintenance including certification
- Autoclaves - Location, use and maintenance including certification
- Disinfectants - Location, use, concentration, MSDS, expiration and disposal
- Safer Sharps - Use, annual review, and evaluation
- Sharps/Glass/Solid/Liquid Waste - Location, labeling, use and disposal of container
- Waste Tags - Use
- 90 day Disposal - which wastes fall under this law
- Transport - secondary container use
- Treatment - how to treat each type of waste
- Laboratory Security - Aware of security plan for MSU, department policies, and lab policy
- Inventory - Online or hard copy of hazardous/biohazardous material, present upon inspection

Xuanjun Wu

(Print Employee's/Student Name)

Xuanjun Wu 03/18/2016

(Manager/Precept/Trainer signature - Date)

(Faculty/Student/Employee Signature - Date)

I certify that the site-specific training items were reviewed and understood as required by the MSU EHS.

(This must be completed and signed at each facility the student or employee is working in)

Required on-site training	Required for:			
	Chemical	Biological	Bloodborne	Complete
Location and Review of Safety Protocol Guides				
Emergency Contacts	X	X	X	X
Chemical Hygiene Plan	X	X	X	X
MSDS	X	X	X	X
Hazardous Waste Guide	X	X	X	X
Standard Operating Procedures (task specific)	X	X	X	X
Emergency Response Procedures	X	X	X	X
Biological Safety Manual		X	X	X
Biohazardous Waste Plan		X	X	X
Exposure Incident Response Procedure		X	X	X
Exposure Control Plan			X	X
Source Protocol			X	X
Inventory, Storage, Labeling, and Proper Use of:				
Chemical Storage	X	X	X	X
Hazardous Chemicals	X	X	X	X
Biohazardous Materials		X	X	X
Location, Proper Use, and Maintenance of:				
Personal Protective Equipment	X	X	X	X
Emergency Eyewash/Shower	X	X	X	X
Fume Hood	X	X	X	X
Compressed Gasses	X	X	X	X
Chemical Spill Kit	X	X	X	X
Biological Spill Kit		X	X	X
Biosafety Cabinet		X	X	X
Laminar Flow Hood		X	X	X
Autoclaves		X	X	X
Disinfectants		X	X	X
Safer Sharps			X	X
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	X
Glass Waste	X	X	X	X
Solid Waste	X	X	X	X
Liquid Waste	X	X	X	X
Waste Tags	X	X	X	X
90 day Disposal	X	X	X	X
Transport	X	X	X	X
Treatment		X	X	X
Security				
Laboratory Security	X	X	X	X
Inventory	X	X	X	X

Amir
3/18/16

www.ehs.msu.edu

Emergency Contacts - Same as posted on door signs
 Chemical Hygiene Plan - Online or hard copy in lab and present upon inspection
 MSDS - know location and present upon inspection
 Hazardous Waste Guide - Online or hard copy in lab and present upon inspection
 Standard Operating Procedures - Online or hard copy in lab and present upon inspection
 Emergency Response Procedures - Post in prominent place in lab or near phone
 Biological Safety Manual - Hard copy in lab and present upon inspection
 Biohazardous Waste Plan - Hard copy in lab and present upon inspection
 Exposure Incident Response Procedure - Post in prominent place
 Exposure Control Plan - Hard copy in lab and present upon inspection
 Source Protocol - Hard copy in lab and present upon inspection
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 Biohazardous Materials - Know what types are stored where and how to label
 Personnel Protective Equipment - know what types, when to use, and how to maintain them
 Emergency Eyewash/Shower - Know location and maintenance
 Fume Hood - Know when and how to use
 Compressed Gasses - Know how and when to use

Chemical Spill Kit - Location and maintenance
 Biological Spill Kit - Location and maintenance
 Biosafety Cabinet/Laminar Flow Hood - Location, use and maintenance including certification
 Autoclaves - Location, use and maintenance including certification
 Disinfectants - Location, use, concentration, MSDS, expiration and disposal
 Safer Sharps - Use, annual review, and evaluation
 Sharps/Glass/Solid/Liquid Waste - Location, labeling, use and disposal of container
 Waste Tags - Use
 90 day Disposal - which wastes fall under this law
 Transport - secondary container use
 Treatment - how to treat each type of waste
 Laboratory Security - Aware of security plan for MSU, department policies, and lab policy
 Inventory - Online or hard copy of hazardous/biohazardous material, present upon inspection

~~Hui Li~~ Hui Li

(Print Employee's/Student Name)

(Manager/Precept/Trainer signature - Date)

Anici 3/18/16
 (Faculty/Student/Employee Signature - Date)

I certify that the site-specific training items were reviewed and understood as required by the MSU EHS.

(This must be completed and signed at each facility the student or employee is working in)

Required on-site training	Required for:			Complete
	Chemical	Biological	Bloodborne	
Location and Review of Safety Protocol Guides				
Emergency Contacts	X	X	X	X
Chemical Hygiene Plan	X	X	X	X
MSDS	X	X	X	X
Hazardous Waste Guide	X	X	X	X
Standard Operating Procedures (task specific)	X	X	X	X
Emergency Response Procedures	X	X	X	X
Biological Safety Manual		X	X	
Biohazardous Waste Plan		X	X	
Exposure Incident Response Procedure		X	X	
Exposure Control Plan			X	
Source Protocol			X	
Inventory, Storage, Labeling, and Proper Use of:				
Chemical Storage	X	X	X	X
Hazardous Chemicals	X	X	X	X
Biohazardous Materials		X	X	
Location, Proper Use, and Maintenance of:				
Personal Protective Equipment	X	X	X	X
Emergency Eyewash/Shower	X	X	X	X
Fume Hood	X	X	X	X
Compressed Gasses	X	X	X	X
Chemical Spill Kit	X	X	X	X
Biological Spill Kit		X	X	
Biosafety Cabinet		X	X	
Laminar Flow Hood		X	X	
Autoclaves		X	X	
Disinfectants		X	X	
Safer Sharps			X	
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	X
Glass Waste	X	X	X	X
Solid Waste	X	X	X	X
Liquid Waste	X	X	X	X
Waste Tags	X	X	X	X
90 day Disposal	X	X	X	X
Transport	X	X	X	X
Treatment		X	X	
Security				
Laboratory Security	X	X	X	X
Inventory	X	X	X	X

- Emergency Contacts - Same as posted on door signs
- Chemical Hygiene Plan - Online or hard copy in lab and present upon inspection
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- Emergency Response Procedures - Post in prominent place in lab or near phone
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- Biohazardous Waste Plan - Hard copy in lab and present upon inspection
- Exposure Incident Response Procedure - Post in prominent place
- Exposure Control Plan - Hard copy in lab and present upon inspection
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- Emergency Eyewash/Shower - Know location and maintenance
- Fume Hood - Know when and how to use
- Compressed Gasses - Know how and when to use
- Chemical Spill Kit - Location and maintenance
- Biological Spill Kit - Location and maintenance
- Biosafety Cabinet/Laminar Flow Hood - Location, use and maintenance including certification
- Autoclaves - Location, use and maintenance including certification
- Disinfectants - Location, use, concentration, MSDS, expiration and disposal
- Safer Sharps - Use, annual review, and evaluation
- Sharps/Glass/Solid/Liquid Waste - Location, labeling, use and disposal of container
- Waste Tags - Use
- 90 day Disposal - which wastes fall under this law
- Transport - secondary container use
- Treatment - how to treat each type of waste
- Laboratory Security - Aware of security plan for MSU, department policies, and lab policy
- Inventory - Online or hard copy of hazardous/biohazardous material, present upon inspection

Jia Gao

(Print Employee's/Student Name)

03/18/2016

(Manager/Precept/Trainer signature - Date)

(Faculty/Student/Employee Signature - Date)

I certify that the site-specific training items were reviewed and understood as required by the MSU EHS.

(This must be completed and signed at each facility the student or employee is working in)

Chang Xu Hwe

Required on-site training	Required for:			
	Chemical	Biological	Bloodborne	Complete
Location and Review of Safety Protocol Guides				
Emergency Contacts	X	X	X	X
Chemical Hygiene Plan	X	X	X	X
MSDS	X	X	X	X
Hazardous Waste Guide	X	X	X	X
Standard Operating Procedures (task specific)	X	X	X	X
Emergency Response Procedures	X	X	X	X
Biological Safety Manual		X	X	X
Biohazardous Waste Plan		X	X	X
Exposure Incident Response Procedure		X	X	X
Exposure Control Plan			X	X
Source Protocol			X	X
Inventory, Storage, Labeling, and Proper Use of:				
Chemical Storage	X	X	X	X
Hazardous Chemicals	X	X	X	X
Biohazardous Materials		X	X	X
Location, Proper Use, and Maintenance of:				
Personal Protective Equipment	X	X	X	X
Emergency Eyewash/Shower	X	X	X	X
Fume Hood	X	X	X	X
Compressed Gasses	X	X	X	X
Chemical Spill Kit	X	X	X	X
Biological Spill Kit		X	X	X
Biosafety Cabinet		X	X	X
Laminar Flow Hood		X	X	X
Autoclaves		X	X	X
Disinfectants		X	X	X
Safer Sharps			X	X
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	X
Glass Waste	X	X	X	X
Solid Waste	X	X	X	X
Liquid Waste	X	X	X	X
Waste Tags	X	X	X	X
90 day Disposal	X	X	X	X
Transport	X	X	X	X
Treatment		X	X	X
Security				
Laboratory Security	X	X	X	X
Inventory	X	X	X	X

- Emergency Contacts - Same as posted on door signs
- Chemical Hygiene Plan - Online or hard copy in lab and present upon inspection
- MSDS - know location and present upon inspection
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- Emergency Response Procedures - Post in prominent place in lab or near phone
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- Biohazardous Waste Plan - Hard copy in lab and present upon inspection
- Exposure Incident Response Procedure - Post in prominent place
- Exposure Control Plan - Hard copy in lab and present upon inspection
- Source Protocol - Hard copy in lab and present upon inspection
- Chemical Storage - Know what types are stored where and how to label
- Hazardous Chemicals - Know what types are stored where and how to label
- Biohazardous Materials - Know what types are stored where and how to label
- Personnel Protective Equipment - know what types, when to use, and how to maintain them
- Emergency Eyewash/Shower - Know location and maintenance
- Fume Hood - Know when and how to use
- Compressed Gasses - Know how and when to use
- Chemical Spill Kit - Location and maintenance
- Biological Spill Kit - Location and maintenance
- Biosafety Cabinet/Laminar Flow Hood - Location, use and maintenance including certification
- Autoclaves - Location, use and maintenance including certification
- Disinfectants - Location, use, concentration, MSDS, expiration and disposal
- Safer Sharps - Use, annual review, and evaluation
- Sharps/Glass/Solid/Liquid Waste - Location, labeling, use and disposal of container
- Waste Tags - Use
- 90 day Disposal - which wastes fall under this law
- Transport - secondary container use
- Treatment - how to treat each type of waste
- Laboratory Security - Aware of security plan for MSU, department policies, and lab policy
- Inventory - Online or hard copy of hazardous/biohazardous material, present upon inspection

Changxin Huo

(Print Employee's/Student Name)

Changxin Huo 03/18/2016

(Manager/Precept/Trainer signature - Date)

(Faculty/Student/Employee Signature - Date)

I certify that the site-specific training items were reviewed and understood as required by the MSU EHS.
(This must be completed and signed at each facility the student or employee is working in)

Jicheng Zhang

EHS

Site Specific Training

Must Complete Both Sides

Required for:

Required on-site training	Chemical	Biological	Bloodborne	Complete
Location and Review of Safety Protocol Guides				
Emergency Contacts	X	X	X	X
Chemical Hygiene Plan	X	X	X	X
MSDS	X	X	X	X
Hazardous Waste Guide	X	X	X	X
Standard Operating Procedures (task specific)	X	X	X	X
Emergency Response Procedures	X	X	X	X
Biological Safety Manual		X	X	N/A
Biohazardous Waste Plan		X	X	N/A
Exposure Incident Response Procedure		X	X	N/A
Exposure Control Plan			X	N/A
Source Protocol			X	N/A
Inventory, Storage, Labeling, and Proper Use of:				
Chemical Storage	X	X	X	X
Hazardous Chemicals	X	X	X	X
Biohazardous Materials		X	X	N/A
Location, Proper Use, and Maintenance of:				
Personal Protective Equipment	X	X	X	X
Emergency Eyewash/Shower	X	X	X	X
Fume Hood	X	X	X	X
Compressed Gasses	X	X	X	X
Chemical Spill Kit	X	X	X	X
Biological Spill Kit		X	X	N/A
Biosafety Cabinet		X	X	N/A
Laminar Flow Hood		X	X	N/A
Autoclaves		X	X	N/A
Disinfectants		X	X	N/A
Safer Sharps			X	N/A
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	X
Glass Waste	X	X	X	X
Solid Waste	X	X	X	X
Liquid Waste	X	X	X	X
Waste Tags	X	X	X	X
90 day Disposal	X	X	X	X
Transport	X	X	X	X
Treatment		X	X	N/A
Security				
Laboratory Security	X	X	X	X
Inventory	X	X	X	X

Emergency Contacts - Same as posted on door signs
 Chemical Hygiene Plan - Online or hard copy in lab and present upon inspection
 MSDS - know location and present upon inspection
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 Emergency Response Procedures - Post in prominent place in lab or near phone
 Biological Safety Manual - Hard copy in lab and present upon inspection
 Biohazardous Waste Plan - Hard copy in lab and present upon inspection
 Exposure Incident Response Procedure - Post in prominent place
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Jicheng Zhang

(Print Employee's/Student Name)

Jicheng Zhang 03/18/16

(Manager/Precept/Trainer signature - Date)

(Faculty/Student/Employee Signature - Date)

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(This must be completed and signed at each facility the student or employee is working in)

Zeren Zhang,

EHS

Site Specific Training

Must Complete Both Sides

Required on-site training	Required for:			
	Chemical	Biological	Bloodborne	Complete
Location and Review of Safety Protocol Guides				
Emergency Contacts	X	X	X	X
Chemical Hygiene Plan	X	X	X	X
MSDS	X	X	X	X
Hazardous Waste Guide	X	X	X	X
Standard Operating Procedures (task specific)	X	X	X	X
Emergency Response Procedures	X	X	X	X
Biological Safety Manual		X	X	N/A
Biohazardous Waste Plan		X	X	N/A
Exposure Incident Response Procedure		X	X	N/A
Exposure Control Plan			X	N/A
Source Protocol			X	N/A
Inventory, Storage, Labeling, and Proper Use of:				
Chemical Storage	X	X	X	X
Hazardous Chemicals	X	X	X	X
Biohazardous Materials		X	X	N/A
Location, Proper Use, and Maintenance of:				
Personal Protective Equipment	X	X	X	X
Emergency Eyewash/Shower	X	X	X	X
Fume Hood	X	X	X	X
Compressed Gasses	X	X	X	X
Chemical Spill Kit	X	X	X	X
Biological Spill Kit		X	X	N/A
Biosafety Cabinet		X	X	N/A
Laminar Flow Hood		X	X	N/A
Autoclaves		X	X	N/A
Disinfectants		X	X	N/A
Safer Sharps			X	N/A
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	X
Glass Waste	X	X	X	X
Solid Waste	X	X	X	X
Liquid Waste	X	X	X	X
Waste Tags	X	X	X	X
90 day Disposal	X	X	X	X
Transport	X	X	X	X
Treatment		X	X	N/A
Security				
Laboratory Security	X	X	X	X
Inventory	X	X	X	X

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Zeren Zhang

(Print Employee's/Student Name)

Zeren Zhang 03/18/16

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Standard Operating Procedures (task specific)	X	X	X	X
Emergency Response Procedures	X	X	X	X
Biological Safety Manual		X	X	X
Biohazardous Waste Plan		X	X	X
Exposure Incident Response Procedure		X	X	X
Exposure Control Plan			X	
Source Protocol			X	
Inventory, Storage, Labeling, and Proper Use of:				
Chemical Storage	X	X	X	X
Hazardous Chemicals	X	X	X	X
Biohazardous Materials		X	X	X
Location, Proper Use, and Maintenance of:				
Personal Protective Equipment	X	X	X	X
Emergency Eyewash/Shower	X	X	X	X
Fume Hood	X	X	X	X
Compressed Gasses	X	X	X	X
Chemical Spill Kit	X	X	X	X
Biological Spill Kit		X	X	X
Biosafety Cabinet		X	X	X
Laminar Flow Hood		X	X	X
Autoclaves		X	X	X
Disinfectants		X	X	X
Safer Sharps			X	
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	X
Glass Waste	X	X	X	X
Solid Waste	X	X	X	X
Liquid Waste	X	X	X	X
Waste Tags	X	X	X	X
90 day Disposal	X	X	X	X
Transport	X	X	X	X
Treatment		X	X	X
Security				
Laboratory Security	X	X	X	X
Inventory	X	X	X	X

Peng Wang

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Peng Wang

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(Manager/Precept/Trainer signature - Date)

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Emergency Contacts	X	X	X	X
Chemical Hygiene Plan	X	X	X	X
MSDS	X	X	X	X
Hazardous Waste Guide	X	X	X	X
Standard Operating Procedures (task specific)	X	X	X	X
Emergency Response Procedures	X	X	X	X
Biological Safety Manual		X	X	X
Biohazardous Waste Plan		X	X	X
Exposure Incident Response Procedure		X	X	X
Exposure Control Plan			X	X
Source Protocol			X	X
Inventory, Storage, Labeling, and Proper Use of:				
Chemical Storage	X	X	X	X
Hazardous Chemicals	X	X	X	X
Biohazardous Materials		X	X	X
Location, Proper Use, and Maintenance of:				
Personal Protective Equipment	X	X	X	X
Emergency Eyewash/Shower	X	X	X	X
Fume Hood	X	X	X	X
Compressed Gasses	X	X	X	X
Chemical Spill Kit	X	X	X	X
Biological Spill Kit		X	X	X
Biosafety Cabinet		X	X	X
Laminar Flow Hood		X	X	X
Autoclaves		X	X	X
Disinfectants		X	X	X
Safer Sharps			X	X
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	X
Glass Waste	X	X	X	X
Solid Waste	X	X	X	X
Liquid Waste	X	X	X	X
Waste Tags	X	X	X	X
90 day Disposal	X	X	X	X
Transport	X	X	X	X
Treatment		X	X	X
Security				
Laboratory Security	X	X	X	X
Inventory	X	X	X	X

Dian Qin

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Qian Qin

(Print Employee's/Student Name)

 3/18/16

(Manager/Precept/Trainer signature - Date)

(Faculty/Student/Employee Signature - Date)

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KEDAR N. BARYAL

Required for:

Required on-site training	Chemical	Biological	Bloodborne	Complete
Location and Review of Safety Protocol Guides				
Emergency Contacts	X	X	X	✓
Chemical Hygiene Plan	X	X	X	✓
MSDS	X	X	X	✓
Hazardous Waste Guide	X	X	X	✓
Standard Operating Procedures (task specific)	X	X	X	✓
Emergency Response Procedures	X	X	X	✓
Biological Safety Manual		X	X	
Biohazardous Waste Plan		X	X	
Exposure Incident Response Procedure		X	X	
Exposure Control Plan			X	
Source Protocol			X	
Inventory, Storage, Labeling, and Proper Use of:				
Chemical Storage	X	X	X	✓
Hazardous Chemicals	X	X	X	✓
Biohazardous Materials		X	X	
Location, Proper Use, and Maintenance of:				
Personal Protective Equipment	X	X	X	✓
Emergency Eyewash/Shower	X	X	X	✓
Fume Hood	X	X	X	✓
Compressed Gasses	X	X	X	✓
Chemical Spill Kit	X	X	X	✓
Biological Spill Kit		X	X	
Biosafety Cabinet		X	X	
Laminar Flow Hood		X	X	
Autoclaves		X	X	
Disinfectants		X	X	
Safer Sharps			X	
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	✓
Glass Waste	X	X	X	✓
Solid Waste	X	X	X	✓
Liquid Waste	X	X	X	✓
Waste Tags	X	X	X	✓
90 day Disposal	X	X	X	✓
Transport	X	X	X	✓
Treatment		X	X	✓
Security				
Laboratory Security	X	X	X	✓
Inventory	X	X	X	✓

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KEDAR N. BARYAL

(Print Employee's/Student Name)

(Manager/Precept/Trainer signature - Date)

(Faculty/Student/Employee Signature - Date)

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Required for:

Required on-site training	Chemical	Biological	Bloodborne	Complete
Location and Review of Safety Protocol Guides				
Emergency Contacts	X	X	X	✓
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MSDS	X	X	X	✓
Hazardous Waste Guide	X	X	X	✓
Standard Operating Procedures (task specific)	X	X	X	✓
Emergency Response Procedures	X	X	X	✓
Biological Safety Manual		X	X	✓
Biohazardous Waste Plan		X	X	✓
Exposure Incident Response Procedure		X	X	✓
Exposure Control Plan			X	✓
Source Protocol			X	✓
Inventory, Storage, Labeling, and Proper Use of:				
Chemical Storage	X	X	X	✓
Hazardous Chemicals	X	X	X	✓
Biohazardous Materials		X	X	✓
Location, Proper Use, and Maintenance of:				
Personal Protective Equipment	X	X	X	✓
Emergency Eyewash/Shower	X	X	X	✓
Fume Hood	X	X	X	✓
Compressed Gasses	X	X	X	✓
Chemical Spill Kit	X	X	X	✓
Biological Spill Kit		X	X	✓
Biosafety Cabinet		X	X	✓
Laminar Flow Hood		X	X	✓
Autoclaves		X	X	✓
Disinfectants		X	X	✓
Safer Sharps			X	✓
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	✓
Glass Waste	X	X	X	✓
Solid Waste	X	X	X	✓
Liquid Waste	X	X	X	✓
Waste Tags	X	X	X	✓
90 day Disposal	X	X	X	✓
Transport	X	X	X	✓
Treatment		X	X	✓
Security				
Laboratory Security	X	X	X	✓
Inventory	X	X	X	✓

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Soyalmehali Hossaini Nasir
 (Print Employee's/Student Name)

March 17 2016

(Manager/Precept/Trainer signature - Date)

(Faculty/Student/Employee Signature - Date)

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Xuefei

Required for:

Required on-site training	Chemical	Biological	Bloodborne	Complete
Location and Review of Safety Protocol Guides				
Emergency Contacts	X	X	X	X
Chemical Hygiene Plan	X	X	X	X
MSDS	X	X	X	X
Hazardous Waste Guide	X	X	X	X
Standard Operating Procedures (task specific)	X	X	X	X
Emergency Response Procedures	X	X	X	X
Biological Safety Manual <i>ehs.msu.edu</i>		X	X	X
Biohazardous Waste Plan		X	X	X
Exposure Incident Response Procedure		X	X	X
Exposure Control Plan			X	X
Source Protocol			X	X
Inventory, Storage, Labeling, and Proper Use of:				
Chemical Storage	X	X	X	X
Hazardous Chemicals	X	X	X	X
Biohazardous Materials		X	X	X
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Personal Protective Equipment	X	X	X	X
Emergency Eyewash/Shower	X	X	X	X
Fume Hood	X	X	X	X
Compressed Gasses	X	X	X	X
Chemical Spill Kit	X	X	X	X
Biological Spill Kit		X	X	X
Biosafety Cabinet		X	X	X
Laminar Flow Hood		X	X	X
Autoclaves		X	X	X
Disinfectants		X	X	X
Safer Sharps			X	X
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	X
Glass Waste	X	X	X	X
Solid Waste	X	X	X	X
Liquid Waste	X	X	X	X
Waste Tags	X	X	X	X
90 day Disposal	X	X	X	X
Transport	X	X	X	X
Treatment		X	X	X
Security				
Laboratory Security	X	X	X	X
Inventory	X	X	X	X

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 Laboratory Security - Aware of security plan for MSU, department policies, and lab policy
 Inventory - Online or hard copy of hazardous/biohazardous material, present upon inspection

Xuefei Huang

(Print Employee's/Student Name)



(Manager/Preceptor/Trainer signature - Date)

3/18/2016

(Faculty/Student/Employee Signature - Date)

I certify that the site-specific training items were reviewed and understood as required by the MSU EHS.
 (This must be completed and signed at each facility the student or employee is working in)

Required for:

Required on-site training	Chemical	Biological	Bloodborne	Complete
Location and Review of Safety Protocol Guides				
Emergency Contacts	X	X	X	X
Chemical Hygiene Plan	X	X	X	X
MSDS	X	X	X	X
Hazardous Waste Guide	X	X	X	X
Standard Operating Procedures (task specific)	X	X	X	X
Emergency Response Procedures	X	X	X	X
Biological Safety Manual		X	X	
Biohazardous Waste Plan		X	X	
Exposure Incident Response Procedure		X	X	
Exposure Control Plan			X	
Source Protocol			X	
Inventory, Storage, Labeling, and Proper Use of:				
Chemical Storage	X	X	X	X
Hazardous Chemicals	X	X	X	X
Biohazardous Materials		X	X	
Location, Proper Use, and Maintenance of:				
Personal Protective Equipment	X	X	X	X
Emergency Eyewash/Shower	X	X	X	X
Fume Hood	X	X	X	X
Compressed Gasses	X	X	X	X
Chemical Spill Kit	X	X	X	X
Biological Spill Kit		X	X	
Biosafety Cabinet		X	X	
Laminar Flow Hood		X	X	
Autoclaves		X	X	
Disinfectants		X	X	
Safer Sharps			X	
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	X
Glass Waste	X	X	X	X
Solid Waste	X	X	X	X
Liquid Waste	X	X	X	X
Waste Tags	X	X	X	X
90 day Disposal	X	X	X	X
Transport	X	X	X	X
Treatment		X	X	
Security				
Laboratory Security	X	X	X	X
Inventory	X	X	X	X

Wei zhun Yang.

- Emergency Contacts - Same as posted on door signs
- Chemical Hygiene Plan - Online or hard copy in lab and present upon inspection
- MSDS - know location and present upon inspection
- Hazardous Waste Guide - Online or hard copy in lab and present upon inspection
- Standard Operating Procedures - Online or hard copy in lab and present upon inspection
- Emergency Response Procedures - Post in prominent place in lab or near phone
- Biological Safety Manual - Hard copy in lab and present upon inspection
- Biohazardous Waste Plan - Hard copy in lab and present upon inspection
- Exposure Incident Response Procedure - Post in prominent place
- Exposure Control Plan - Hard copy in lab and present upon inspection
- Source Protocol - Hard copy in lab and present upon inspection
- Chemical Storage - Know what types are stored where and how to label
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- Biohazardous Materials - Know what types are stored where and how to label
- Personnel Protective Equipment - know what types, when to use, and how to maintain them
- Emergency Eyewash/Shower - Know location and maintenance
- Fume Hood - Know when and how to use
- Compressed Gasses - Know how and when to use
- Chemical Spill Kit - Location and maintenance
- Biological Spill Kit - Location and maintenance
- Biosafety Cabinet/Laminar Flow Hood - Location, use and maintenance including certification
- Autoclaves - Location, use and maintenance including certification
- Disinfectants - Location, use, concentration, MSDS, expiration and disposal
- Safer Sharps - Use, annual review, and evaluation
- Sharps/Glass/Solid/Liquid Waste - Location, labeling, use and disposal of container
- Waste Tags - Use
- 90 day Disposal - which wastes fall under this law
- Transport - secondary container use
- Treatment - how to treat each type of waste
- Laboratory Security - Aware of security plan for MSU, department policies, and lab policy
- Inventory - Online or hard copy of hazardous/biohazardous material, present upon inspection

Weizhun Yang
 (Print Employee's/Student Name)

Weizhun Yang 3-18-16
 (Faculty/Student/Employee Signature - Date)

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 (This must be completed and signed at each facility the student or employee is working in)

Required on-site training	Required for:			Complete
	Chemical	Biological	Bloodborne	
Location and Review of Safety Protocol Guides				
Emergency Contacts	X	X	X	✓
Chemical Hygiene Plan	X	X	X	✓
MSDS	X	X	X	✓
Hazardous Waste Guide	X	X	X	✓
Standard Operating Procedures (task specific)	X	X	X	✓
Emergency Response Procedures	X	X	X	✓
Biological Safety Manual		X	X	✓
Biohazardous Waste Plan		X	X	✓
Exposure Incident Response Procedure		X	X	✓
Exposure Control Plan			X	✓
Source Protocol			X	✓
Inventory, Storage, Labeling, and Proper Use of:				
Chemical Storage	X	X	X	✓
Hazardous Chemicals	X	X	X	✓
Biohazardous Materials		X	X	✓
Location, Proper Use, and Maintenance of:				
Personal Protective Equipment	X	X	X	✓
Emergency Eyewash/Shower	X	X	X	✓
Fume Hood	X	X	X	✓
Compressed Gasses	X	X	X	✓
Chemical Spill Kit	X	X	X	✓
Biological Spill Kit		X	X	✓
Biosafety Cabinet		X	X	✓
Laminar Flow Hood		X	X	✓
Autoclaves		X	X	✓
Disinfectants		X	X	✓
Safer Sharps			X	✓
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	✓
Glass Waste	X	X	X	✓
Solid Waste	X	X	X	✓
Liquid Waste	X	X	X	✓
Waste Tags	X	X	X	✓
90 day Disposal	X	X	X	✓
Transport	X	X	X	✓
Treatment		X	X	✓
Security				
Laboratory Security	X	X	X	✓
Inventory	X	X	X	✓

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- Chemical Spill Kit - Location and maintenance
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- Autoclaves - Location, use and maintenance including certification
- Disinfectants - Location, use, concentration, MSDS, expiration and disposal
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Zakia Rashidi

(Print Employee's/Student Name)

Zakia Rashidi 03/18/2016

(Manager/Precept/Trainer signature - Date)

(Faculty/Student/Employee Signature - Date)

I certify that the site-specific training items were reviewed and understood as required by the MSU EHS.

(This must be completed and signed at each facility the student or employee is working in)

Required for:

Required on-site training	Chemical	Biological	Bloodborne	Complete
Location and Review of Safety Protocol Guides				
Emergency Contacts	X	X	X	X
Chemical Hygiene Plan	X	X	X	X
MSDS	X	X	X	X
Hazardous Waste Guide <i>use pencil to fill tag</i>	X	X	X	X
Standard Operating Procedures (task specific)	X	X	X	X
Emergency Response Procedures	X	X	X	X
Biological Safety Manual <i>3rd floor computer / EHS manuals & forms</i>		X	X	X
Biohazardous Waste Plan		X	X	X
Exposure Incident Response Procedure		X	X	X
Exposure Control Plan			X	X
Source Protocol <i>SOP page</i>			X	X
Inventory, Storage, Labeling, and Proper Use of:				
Chemical Storage	X	X	X	X
Hazardous Chemicals	X	X	X	X
Biohazardous Materials		X	X	X
Location, Proper Use, and Maintenance of:				
Personal Protective Equipment	X	X	X	X
Emergency Eyewash/Shower	X	X	X	X
Fume Hood	X	X	X	X
Compressed Gasses	X	X	X	X
Chemical Spill Kit	X	X	X	X
Biological Spill Kit <i>change bleach every 6 month</i>		X	X	X
Biosafety Cabinet		X	X	X
Laminar Flow Hood		X	X	X
Autoclaves <i>2nd container needed</i>		X	X	X
Disinfectants		X	X	X
Safer Sharps			X	X
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	X
Glass Waste	X	X	X	X
Solid Waste	X	X	X	X
Liquid Waste	X	X	X	X
Waste Tags	X	X	X	X
90 day Disposal	X	X	X	X
Transport	X	X	X	X
Treatment		X	X	
Security				
Laboratory Security	X	X	X	X
Inventory	X	X	X	X

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Shuyao Lang

(Print Employee's/Student Name)

Shuyao Lang 3/18/16

(Manager/Precept/Trainer signature - Date)

(Faculty/Student/Employee Signature - Date)

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Required on-site training	Required for:			
	Chemical	Biological	Bloodborne	Complete
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Emergency Contacts	X	X	X	X
Chemical Hygiene Plan	X	X	X	X
MSDS	X	X	X	X
Hazardous Waste Guide	X	X	X	X
Standard Operating Procedures (task specific)	X	X	X	X
Emergency Response Procedures	X	X	X	X
Biological Safety Manual		X	X	
Biohazardous Waste Plan		X	X	
Exposure Incident Response Procedure		X	X	
Exposure Control Plan			X	
Source Protocol			X	
Inventory, Storage, Labeling, and Proper Use of:				
Chemical Storage	X	X	X	X
Hazardous Chemicals	X	X	X	X
Biohazardous Materials		X	X	
Location, Proper Use, and Maintenance of:				
Personal Protective Equipment	X	X	X	X
Emergency Eyewash/Shower	X	X	X	X
Fume Hood	X	X	X	X
Compressed Gasses	X	X	X	X
Chemical Spill Kit	X	X	X	X
Biological Spill Kit		X	X	
Biosafety Cabinet		X	X	
Laminar Flow Hood		X	X	
Autoclaves		X	X	
Disinfectants		X	X	
Safer Sharps			X	
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	X
Glass Waste	X	X	X	X
Solid Waste	X	X	X	X
Liquid Waste	X	X	X	X
Waste Tags	X	X	X	X
90 day Disposal	X	X	X	X
Transport	X	X	X	X
Treatment		X	X	
Security				
Laboratory Security	X	X	X	X
Inventory	X	X	X	X

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ZIBIN TAN

(Print Employee's/Student Name)

Zihin Tan 03/18/16

(Manager/Precept/Trainer signature - Date)

(Faculty/Student/Employee Signature - Date)

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Hazardous Waste Guide	X	X	X	✓
Standard Operating Procedures (task specific)	X	X	X	✓
Emergency Response Procedures	X	X	X	✓
Biological Safety Manual		X	X	✓
Biohazardous Waste Plan		X	X	✓
Exposure Incident Response Procedure		X	X	✓
Exposure Control Plan			X	✓
Source Protocol			X	✓
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Chemical Storage	X	X	X	✓
Hazardous Chemicals	X	X	X	✓
Biohazardous Materials		X	X	✓
Location, Proper Use, and Maintenance of:				
Personal Protective Equipment	X	X	X	✓
Emergency Eyewash/Shower	X	X	X	✓
Fume Hood	X	X	X	✓
Compressed Gasses	X	X	X	✓
Chemical Spill Kit	X	X	X	✓
Biological Spill Kit		X	X	✓
Biosafety Cabinet		X	X	✓
Laminar Flow Hood		X	X	✓
Autoclaves		X	X	✓
Disinfectants		X	X	✓
Safer Sharps			X	✓
Waste Segregation, Storage, Transport, and Treatment				
Sharps Waste	X	X	X	✓
Glass Waste	X	X	X	✓
Solid Waste	X	X	X	✓
Liquid Waste	X	X	X	✓
Waste Tags	X	X	X	✓
90 day Disposal	X	X	X	✓
Transport	X	X	X	✓
Treatment		X	X	✓
Security				
Laboratory Security	X	X	X	✓
Inventory	X	X	X	✓

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Suthipun Sungsuwan

(Print Employee's/Student Name)

Suthipun Sungsuwan 03/18/2016

(Manager/Precept/Trainer signature - Date)

(Faculty/Student/Employee Signature - Date)

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