Michigan State University Local Section Administration Form 2013

<table>
<thead>
<tr>
<th>Local Section Administration Form - Governance</th>
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<tbody>
<tr>
<td>1. How many times did the executive committee conduct governance business during 2013?*</td>
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<td>2. How many members were there in the executive committee during 2013?*</td>
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| 3. How did the executive committee communicate with one another during 2013?*  
(Check all that apply.) | Email | Teleconference | ACS Network | Other - |
| 4. What percentage of your councilors were in official attendance at the Spring and Fall ACS Council meetings?* | 100% |
| 5. Did a member of your local section attend the Local Section Leaders Track at the 2013 ACS Leadership Institute?* | Yes | No |
| 6. Did your local section have a succession and/or leadership development plan during 2013? | Yes | No |
| 7. How did your local section identify future leaders and get them into the leadership pipeline during 2013?*  
(Check all that apply.) | Self-nomination | Solicitation or advertising | Identify active committee members | Formal leadership training | Long term plan | Outreach to new members | Arm-twisting | Other - |
| 8. Did your local section conduct an officer election during 2013?* | Yes | No |
| 9. Did your local section conduct its elections electronically during 2013?* | Yes | No |
| 10. How many members voted in your local section officer election in 2013?* | 3 |

Questions 11-13 provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. In questions 12 and 13, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.
11. 2013 Chair's report: Please provide a narrative of the past year's activity/successes/challenges:

In the past year, we continued several activities. These include the Annual Midwestern Symposium on Undergraduate Research in Chemistry. These activities are aimed at disseminating latest scientific development, providing a platform for students especially undergraduate students to present their research results, and enhancing the scientific awareness of the general public. In addition, our local section has aided many students financially in attending a National ACS Meeting. We continued our High School Teachers support group meeting, holding one meeting per month during the fall and spring semesters. These meetings were well attended and we have started to include guest speakers, who have been well-received by our teachers. We have supported the WC, Younger Chemists Committee and Organic Chemistry Club in their activities, as well as National Chemistry Week activities at multiple locations and participation in Chemistry Olympiad. We have supported Project SEED and sponsored Awards for outstanding undergraduate students.

12. 2014 Chair's goals for the Section

a. Please list your top 3 goals:

   To enhance the professional development of our section members.

   To provide a mechanism for informing/educating the general public on chemical issues.

   To encourage and inspire young students to pursue careers in the sciences, especially chemistry.

b. What are your concerns and challenges?

   1. Continue to provide financial support for the broad range of outstanding activities currently promoted by the section.
   2. Increase the impact of local section activities.
   3. Encourage more members to participate in the local section activities.
   4. Increase involvement of schools and general public with local section activities.

13. 2014 Chair-Elect's goals for the Section

a. Please list your top 3 goals:

   To enhance the professional development of our section members.

   To provide a mechanism for informing/educating the general public on chemical issues.

   To encourage and inspire young students to pursue careers in the sciences, especially chemistry.

b. What are your concerns and challenges?

   1. Continue to provide financial support for the broad range of outstanding activities currently promoted by the section.
   2. Increase the impact of local section activities.
   3. Encourage more members to participate in the local section activities.
   4. Increase involvement of schools and general public with local section activities.
## Local Section Administration Form - Communication

### 1. How many local section meetings were held during 2013?*

- 0

### 2. On average, how many members attended a local section meeting during 2013?*

- 0

### 3. How did Councilors report to your local section members about national ACS matters during 2013?*

- At a section meeting
- At an executive committee meeting
- In the newsletter
- On the local section web site

### 4. Did your local section have a representative on your Regional Meeting Board or Steering Committee during 2013?*

- Yes

### 5. How does the sections leadership communicate information to its members?*

- E-mail

### 5a How Often do these communications occur:

#### 5a1 Number of newsletters published:*

- 0

#### 5a2 Number of meeting notices:*

- 0

### 6. Did your local section have a website during 2013?*

- Yes

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6a. If the answer to 7 (above question) is YES, what was the URL for your local section’s website?

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<tr>
<td><a href="http://www.chemistry.msu.edu/msuacs">http://www.chemistry.msu.edu/msuacs</a></td>
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7. Did your local section post its Annual Report on your website during 2013?*

<table>
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<th>Yes</th>
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